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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 21 January 1954

FROM : Acting Chief, Technical Review Staff

SUBJECT: Weekly Activity Report

1. (2) Projects and Studies in Process.a. Development of Technical Review Procedures and Operating Policies (continued item)

No change.

2. (3) Other Items of Interest.a. Meetings (completed item)

Met with representatives of O&M Service for the purpose of furnishing information concerning the table of organization proposed by FE Division for the [REDACTED] This T/O initially was reviewed in Logistics Office during June 1953. The T/O now proposed, while varying in several respects with that recommended by Logistics, appears adequate in the absence of specific information to the contrary.

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3. (5) Major Objectives.a. Review of Logistics Office Organizational Elements (continued item)

- (1) Continued preparation of a report concerning review of the Administrative Staff.
- (2) Fact finding phase of the review of the Requirements Control Branch, C&R Staff, was initiated 19 January and will be completed 25 January.

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